

Appendix A - JSNA						DRAFT Programme Brief											
Title:		JSNA 2013-14															
Manager:		JSNA		Sponsor: Dr Lise Llewellyn				UIN:									
Prepared by:		Jo Hawthorne		Date: 02/05/13				Issue No.:									
Part of PH Business Plan?		Yes <input type="checkbox"/> No <input type="checkbox"/>		Programme Manager				Jo Hawthorne									
Background/Context:		The requirement to conduct a Joint Strategic Needs Assessment to inform a Joint Health and Wellbeing Strategy and subsequent commissioning plans is set out in the Health and Social Care Act (2012).															
Overall Objective:		The Joint Strategic Needs Assessment will build on the "Local Story" and will provide local residents and councillors with their own ward level story and maps of key health and wellbeing outcomes. The Wellbeing Boards, the councils, CCG's and their partners will be provided with a web based accessible resource for examining variations in outcomes to inform commissioning plans for a selection of public health related services. A draft will be produced at the end of November to inform consultation for the purpose of refreshing respective Joint Health and Wellbeing Strategies and CCG Commissioning Plans.															
Proposed Start Date:		May-13				Planned Finish Date:				Nov-13							
Deliverables:						Expected dates:											
1	Scope the vision for the redesign/style of the JSNA					02.05.2013											
3	Develop and agree a common style, methodology and final timescales with each UA Public																
4	Analysts refresh the JSNA data inventory as outlined in Appendix 1 and liaise with each					02.05.2013		30.09.2013									
5	Establish the Executive Programme Board with terms of reference																
6	Develop and agree the Programme Plan																
7	Establish the six project teams in each UA																
8	Develop the project plan for each UA																
9	Implementation phase																
10	Finalise draft JSNA products with local Project Teams																
11	Consult with stakeholders on draft JSNA											30.10.2013					
12	Launch JSNA													1.11.2013			
Project scope & Outputs						Value £:				Expected date:							
1	Redesigned, web based, accessible JSNA that focuses on the needs of UA residents to include																
2	Brief ward level stories and maps of agreed outcomes																
3	JSNA summary on the each council website																
4	Comprehensive data sets																
Strategy/Approach & Applicable policies																	
Healthy Lives Healthy People at http://www.dh.gov.uk/health/2011/07/healthy-lives-healthy-people/												Public Health					
Project management												Cost (if known)					
												Programme Manager & PH consultants time					
Analysis costs												Staff costs from the shared team					
Consultation costs (room hire etc) across all 6 UA's												Estimated budget £10k					
Production costs for design												To be identified					
Total Forecast cost:						Pending agreement		Business Case cost:									
Relationship to other active programmes or projects:																	
Pan Berkshire: Programmes for PH, Commissioning Strategy development, Health & Wellbeing Boards																	
Risk Management forms														Acceptance records:		Date	
Yes <input type="checkbox"/>		No <input type="checkbox"/>												Project Manager			
Yes <input type="checkbox"/>		No <input type="checkbox"/>												Programme Manager		Jo Hawthorne	
Yes <input type="checkbox"/>		No <input type="checkbox"/>												Senior Responsible Owner		Lise Llewellyn	